
AnyCount 7.0 Quick Start Guide

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1 AnyCount Setup

To install AnyCount:

1. Download latest [AnyCount](#) setup using one of the following links:

<http://download.anycount.com/AnyCount7Setup.exe>

<http://download2.anycount.com/AnyCount7Setup.exe>

2. Run [AnyCount](#) setup file, and proceed with setup Wizard steps.

To register AnyCount:

1. Purchase license at [AnyCount](#) web-site:

<http://ww3.anycount.com/order.html>

2. Download license key using instructions which you receive after purchase. To download key, log in to AIT Client Relationships Portal:

<http://clients.translation3000.com/>

Your login and password will be sent to you after purchase.

3. Open your key file, and copy key sequence including --START KEY-- and --END KEY-- text to clipboard. One way to do so is to select the sequence, then press **Ctrl + C** on your keyboard.

4. Run [AnyCount](#), on the **Help** menu click **Register**.

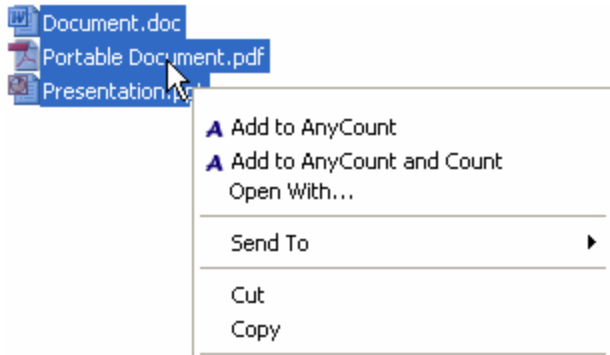
5. Paste key sequence into the registration window and click **Unlock**.

2 Selecting Files to Count


There are two ways of adding files to count queue:

A: The quickest way to count a few files is to use Windows context menu.

1. Right-click appropriate file.
2. In the context menu click **Add to AnyCount** command to add selected files to queue, or **Add to AnyCount and Count** command to count these files at once.





3. **AnyCount** will run, and start counting.


 **Note:** You can select and count multiple files. Folders cannot be added to count queue this way.

B: Alternatively, you can add files within AnyCount:

1. Run **AnyCount**. If your **AnyCount** is already running, click **Files** button to begin adding files.



2. Click  **Add** button in the **AnyCount** window. **Add Files** window will be displayed.
3. In the **Add Files** window select necessary files or folders to be counted in the **Available Files** fields, then click  **Add** button.

 **Note:** To select multiple files or folders, press and hold **Ctrl** key on your keyboard, then click each of the files or folders one by one.

 **Note:** If you have direct folder address, paste it into address field, then click **GO >** button.

4. After all necessary files and folders have been selected, click **OK**. **AnyCount** will begin adding files to count queue. Once all the files have been added, they will be sorted by file type.

3 Configuring Count Settings

Settings in [AnyCount](#) determine which objects should or should not be included in count results.

1. After files and folders have been selected and added, click **Settings** button to adjust common and format specific count settings.

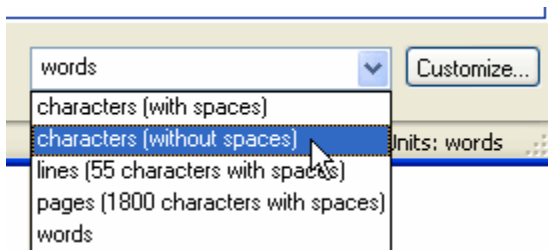


2. There is a group of settings that are common for all formats. The following common settings can be changed on the **Common** tab of **Settings** window:

- Skip numbers
- Show Full Path
- Force re-count of previously counted files

3. There is also a number of format-specific settings. You can adjust these settings separately for each file format, by clicking respective tab.

4. Before starting counting process, ensure that you selected right count units. You can change count unit with the help of drop-down list.



4 Using Count Results

Count results are displayed in the table form. [AnyCount](#) sorts count results by file formats. Results for each of the formats are displayed on separate tab.

1. Click **Summary** tab to view total results for all counted files.

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2. Export count results by clicking **Export** button on the corresponding count results tab. You can export the results to *HTML*, *DOC*, *RTF*, *CSV*, *TXT* and *PDF* file formats.
 3. Click **Copy to Clipboard** button if you would like to paste count results to some other document.
 4. Click **Print** button to open **Print** window and send count results to printer.